

**IMechE Hong Kong Branch  
Annual General Meeting (AGM) for Session 2020-2021  
held on Thursday 13 May 2021 commencing at 7:00pm  
on Webex**

**Present committee members :  
(please refer to Appendix 1 for list of other AGM participants)**

|                  |  |
|------------------|--|
| Mr Clement Chung | Chairman                                 |
| Mr Chris Chong   | Vice Chairman                            |
| Mr Michael Lee   | Honorary Secretary                       |
| Dr Vincent Ho    | Honorary Treasurer                       |
| Mr Chris Cheung  | Immediate Past Chairman                  |
| Mr Louis Szeto   | Advisory Steering Committee              |
| Mr Edmund Leung  | Advisory Steering Committee              |
| Mr Matthew Chan  | Co-opted member                          |
| Mr W S Chui      | Co-opted member                          |
| Mr Dicky Poon    | Co-opted member                          |
| Mr Aaron Wong    | Chairman, China Sub-Committee            |
| Mr Alex Lok      | Chairman, Activities Sub-Committee       |
| Mr Catter To     | Chairman, Membership Drive Sub-Committee |
| Mr Peter Wong    | Chairman, Special Project Sub-Committee  |
| Mr Mick Tse      | Chairman, Young Member Section           |

**Apologies :**

|               |  |
|---------------|--|
| Mr Calvin Lai | Chairman, Awards and Recognition Sub-Committee |
| Mr Patrick Ng | Co-opted member                                |
| Mr Y L Kwan   | Co-opted member                                |
| Mr K K Lo     | Co-opted member                                |
| Mr Tony Yip   | Co-opted member                                |
| Mr Eric Tong  | Chairman, Macau Sub-Committee                  |

**Item:**

The Honorary Secretary Mr Michael Lee declared the commencement of meeting at 19:00 and welcomed guests and attendees.

**1 Confirmation of Minutes of AGM held on 6 August 2020**

The Honorary Secretary Mr Michael Lee welcomed all members to the Annual General Meeting (AGM) for session 2020-2021, and outlined the Agenda of the AGM. The Honorary Secretary tabled the Minutes of AGM held on 6 August 2020 and invited for comments; as there was no comment received or raised at the meeting, the Honorary Secretary invited proposer and seconder to adopt the Minutes. Mr Louis Szeto proposed; Mr Matthew Chan seconded and no objection was received. The Minutes of the AGM for Session 2019-2020 was approved and adopted as true record.

## **2 Chairman's Report for Session 2020-2021**

The Chairman's Report for Session 2020-2021 was presented by Chairman Mr Clement Chung. The pandemic and new technologies were reshaping our working lives. The Hong Kong Branch had been striving to convert in-person events into digital experiences.

The highlighted events are:

1. 9<sup>th</sup> Greater China Design Competition and Award Ceremony
2. Meeting with President through MS Teams
3. YMS Speak Out for Engineering 2020 (SOFE)

With the theme Digital Technology, the Branch would like to explore how to best support all members in delivering quality services and creativity through digital workplaces. The Branch successfully conducted the Greater China Design Competition and Speak out for Engineering Competition on a virtual platform, and our committee e-met with the President via MS Team – all these were new normal. It was important that we stayed connected, communicated more, and supported each other together – we would come out of this stronger.

Chairman would like to put on record his heartiest thanks to the office bearers, members, young engineers and helpers of the Branch Committee and Sub-Committees, and YMS for their dedication, efforts, and contributions to the Branch and wish all those being appointed every success.

Mr Edmund Leung proposed; Ms Kathy Cheng seconded and no objection was received.

## **3 Honorary Treasurer's Financial Report for Financial Year 2020**

The Honorary Treasurer Dr Vincent Ho presented the Treasurer's Report for the following accounts in the Financial Year 2020:

### Hong Kong Branch Current Account (for routine expenses)[account no:500-045661-001]

Honorary Treasurer reported that the total income received in 2020 was HK\$320,359.29 and was mainly derived from the annual funding from the headquarters for 2020 and annual dinner 2021 deposit refund. The total expenditure in 2020 was HK\$42,919.03. The carried forward amount in 1 January 2020 was HK\$99,799.61. Therefore, the amount carried forward to 1 January 2021 as in the bank statement was HK\$377,239.87.

### Foundation Account [account no:808-720700-838]

Honorary Treasurer further reported that there was no expenditure for the foundation account as at 31 Dec 2020 and the only income from bank interest was HK\$1.38. The total amount carried forward to 1 Jan 2021 as in the bank statement was HK\$188,189.1.

### Integrated Account [account no:848-247235-838]

Honorary Treasurer further reported that there was no expenditure for the integrated account as at 31 Dec 2020 and the only income from bank interest was HK\$1.00. The total amount carried forward to 1 Jan 2021 as in the bank statement was HK\$100,139.8.

Honorary Treasurer added that that Hong Kong Branch Financial Management Procedure was reviewed and updated. He standardized the spending and budget planning and

created tools for better cash flow management for the Branch, and support Subcomm chairs to plan for their budget and track their spending.

The Honorary Treasurer Dr Vincent Ho announced that the Financial Report for 2020 was audited by Professor Matthew Yuen and Mr James Kwan. It was remarked that the service of Professor Matthew Yuen and Mr James Kwan as Honorary Auditor for Financial Year 2020 was greatly appreciated.

As there were no further comments, Honorary Secretary Mr Michael Lee invited adoption of the Financial Report for 2020; Mr Chris Cheung proposed and Mr Edmund Leung seconded and no objections were received. The financial Report for financial year 2020 was adopted.

#### **4 Appointment of Honorary Auditor for Financial Year 2021**

Honorary Secretary Mr Michael Lee advised that Professor Matthew Yuen and Mr James Kwan were nominated to be the Honorary Auditors for Financial Year 2021. This nomination was proposed by Mr Oliver Chan and seconded by Mr Matthew Chan and no objections were received. The nomination of auditors for Financial Year 2021 was adopted.

#### **5 Results of the Branch Committee Election of Officers for Session 2021-2022**

Honorary Secretary Mr Michael Lee announced the following result in the Branch Committee Election of Officers for Session 2021-2022

|                 |                    |
|-----------------|--------------------|
| Mr Chris Chong  | Chairman           |
| Mr Michael Lee  | Vice Chairman      |
| Dr Vincent Ho   | Honorary Secretary |
| Mr Chun Kit Tam | Honorary Treasurer |

#### **6 Incoming Branch Chairman Speech for Session 2021-2022**

The Branch Chairman Mr Chris Chong was invited to say a few words.

Chris Chong was honoured to be elected as a Branch Chairman for 2021-2022 and would like to express his gratitude to the immediate past Chairman Clement Chung and also other past chairmen, committee members and young members for their dedications and continuous support to the Branch.

The branch would maintain professional development in this new normal environment so that we would continue to learn, connect and advance together. We would also continue the effort to recruit new members in universities and other institutions and guided them through their professional development to become a professional member. In addition, we would bring values, continuous learning and connecting opportunities to members. Through IMechE unique worldwide network and to raise mechanical engineer's profile, the Branch would continue to collaborate with other professional bodies such as MMNC, ASME, government, academia, and public to achieve this goal. Good performing and iconic mechanical projects with advanced technology and energy efficiency would be showcased to the industry.

China was an important area that IMechE would like to develop. The Branch would

support Chris Cheung who was NEAR Chairman on this China development initiative.

Improving the world through engineering was the common goal in IMechE. We needed to embrace innovations, technology and collaborate to bring this continuous improvement.

Chris Chong expressed his heartfelt thanks to all members' continuous support to IMechE Hong Kong Branch.

## **7 Any Other Business**

Honorary Secretary Mr Michael Lee opened the floor to invite members to see if there was any other business to be discussed in the AGM.

Mr Edmund Leung, would like to thank the outgoing Chairman and Committee for their service over this difficult year.

Mr Louis Szeto, would like to express his appreciation to propose a vote of thank to Past Chair Clement Chung, the committee, and office bearers. He welcomed Chris Chong as the new Hong Kong Branch Chairman. He proposed to look at the GBA performance as the business case, which would be submitted in June for endorsement.

Honorary Secretary Mr Michael Lee concluded that as there was no other business, he declared the AGM close at 7:30pm.

**Appendix 1 - Participants List :**

| Title   | Surname | Forename         | Membership Grade |
|---------|---------|------------------|------------------|
| Mr      | Chan    | Andrew           | Member           |
| Mr      | Chan    | Matthew          | Fellow           |
| Mr      | Chan    | Oliver           | Member           |
| Mr      | Chan    | Wing Cheong Paul | Member           |
| Mr      | Chan    | Wing Ho Joe      | Member           |
| Miss    | Cheng   | Hoi Yan Kathy    | Associate Member |
| Mr      | Cheung  | Kin Chung Chris  | Fellow           |
| Mr      | Chiu    | Albert           | Associate Member |
| Mr      | Chong   | Chris            | Fellow           |
| Mr      | Chui    | Wai Sing         | Member           |
| Mr      | Fang    | Kei Kong         | Fellow           |
| Mr      | Ho      | James            | Member           |
| Dr      | Ho      | Vincent          | Fellow           |
| Mr      | Kwong   | Ming Ho          | Member           |
| Miss    | Lam     | Hi Fong          | Member           |
| Eur Ing | Lee     | Kin Ho Henry     | Member           |
| Mr      | Lee     | Michael          | Fellow           |
| Mr      | Lee     | Sun Yu           | Fellow           |
| Mr      | Leung   | Edmund           | Fellow           |
| Mr      | Lo      | Frankie          | Member           |
| Mr      | Poon    | Yat Fai Dicky    | Fellow           |
| Mr      | Su      | Byren            | Associate Member |
| Mr      | Szeto   | Louis            | Fellow           |
| Miss    | Tam     | Juliana          | Member           |
| Dr      | To      | Ching Nok        | Member           |
| Mr      | Tsang   | Wing Hay         | Member           |
| Mr      | Tse     | Hon Ming         | Member           |
| Mr      | Wong    | Aaron            | Fellow           |
| Mr      | Wong    | Kin Yan          | Member           |
| Mr      | Wong    | Lai Tai          | Associate Member |
| Mr      | Wu      | Ka Ho Kenneth    | Member           |
| Ms      | Wu      | Ying Kiu         | Associate Member |
| Mr      | Yeung   | Man Chun         | Associate Member |