

**IMechE Hong Kong Branch  
Annual General Meeting (AGM) for Session 2021-2022  
held on Thursday 06 May 2022 commencing at 7:00 pm  
on Webex**

**Present committee members :  
(please refer to Appendix 1 for the list of other AGM participants)**

Mr Chris Chong	Chairman
Mr Michael Lee	Vice Chairman
Dr Vincent Ho	Honorary Secretary
Mr CK Tam	Honorary Treasurer
Mr Clement Chung	Immediate Past Chairman
Mr K K Lo	Co-opted member
Mr Edmund Leung	Advisory Steering Committee
Mr Wing Hay Tsang	Chairman, Branch Activity Sub-committee
Ms Kathy Cheng	Chairman, China Sub-committee
Mr Catter To	Chairman, Membership Drive Sub-Committee
Mr Peter Wong	Chairman, Special Project Sub-Committee

**Apologies :**

Mr Matthew Chan	Chairman, Awards and Recognition Sub-Committee
Mr Eric Tong	Chairman, Macau Sub-Committee
Mr Patrick Ng	Co-opted member
Mr Dicky Poon	Co-opted member
Ms Grace Tam	Co-opted member
Ms Rachel Wu	Chairman, Young Member Section

**Item:**

The Chairman, Mr Chris Chong declared the commencement of the meeting at 7:00 pm and welcomed guests and attendees.

**1. Confirmation of Minutes of AGM held on 11 May 2021**

The Honorary Secretary, Dr Vincent Ho welcomed the participants to the Annual General Meeting (AGM) for Session 2021-2022 and outlined the Agenda of the AGM.

Vincent tabled the Minutes of the AGM held on 11 May 2021. He reminded the members that the Minutes had been uploaded to the website for members' advance information and could be accessed by scanning the QR code which was displayed on the screen before the start of the AGM. He invited questions and comments from the members.

There were nil comments received or raised. Vincent invited a proposer and a seconder to adopt the Minutes. Mr Matthew Chan (FIMechE) proposed, and Mr Peter Wong (MIMechE) seconded with nil objections received. The Minutes of the AGM

Session 2020-2021 were adopted as the true record.

## **2. Chairman's Report for Session 2021-2022**

The Chairman, Mr Chris Chong presented the Chairman's report (please refer to Appendix 2)

A summary is as follows:-

- 1) Membership** - In 2021/2022, there is a slight drop in members (from 3746 to 3653) in Hong Kong, which was caused by a decrease in Affiliates and Associate (Affiliate from 1123 to 911 and Associate 536 to 524) but there is a significant increase in Fellow and Member (Fellow – from 162 to 172, Member – from 1923 to 2044).
- 2) Reinforcing Connections with members under the new normal** - A new member reception was hosted in Oct 2021, in a face-to-face format, to celebrate their achievements and welcome them to the IMechE family. This event also served as a good network opportunity for new members and our committee.
- 3) Development of members**
  - a) Continued Professional Development Activities - the number of activities hosted is increasing with more talks / trainings / meetings / sharing organized in the form of a webinar.
  - b) Partnership with CUMBA - On 7 Apr 2022, a 3-year MOU was signed with CUMBA and our member would be entitled to a 10% discount on tuition fees if he/she is admitted to the CUMBA program. This would be a good membership benefit.
  - c) Mentoring - young engineers, like those new members, expressed their concerns that they need support. As such, another new support program for newly elected members would be planned, and further news will be published in Q2 2022.
- 4) Promotion of Mechanical Engineering and IMechE**

The following programs/events were successfully organised:-

  - Mechanical Engineering Leaders Series (MELS)
  - Hong Kong Branch Project Award
  - Speak Out for Engineering (SOFE) 2021/2022
  - Greater China Design Competition (GCDC) 2021/2022
- 5) Cooperation** with Green Groups, Local Universities, HKSAR Government's Departments and Authorities and Peer Institutions continued
- 6) IMechE 175th Anniversary** – 175 celebratory events and activities would be held in the later part of 2023 with a focus on how mechanical engineers can help to solve global challenges.

There was no comment received or raised. Mr Paul Poon (FIMechE) proposed; Ms Kathy Cheng (AMIMechE) seconded with nil objections received. The motion carries.

## **3. Honorary Treasurer's Financial Report for Financial Year 2021**

The Honorary Treasurer, Mr CK Tam, presented the Financial Report for the financial year 2021:

Balance of Branch accounts

- Hong Kong Branch Current Account [account no:500-045661-001]:

HK\$63,351.99

- Foundation Account [account no:808-720700-838]: HK\$188,190.48
- Integrated Account [account no:848-247235-838]: HK\$100,140.80

Hong Kong Branch Current Account (for routine expenses)  
[account no:500-045661-001]

CK briefly described the major expenses of 2021, including venue deposit for the annual dinner 2022, new member reception, Mechanical Nite (for Fellow members), appreciation dinner for PRI assessors, etc. As there was no significant income, the account balance dropped from HK\$377,239.87 in 2020 to HK\$63,351.99 in 2021. Despite the difficult pandemic situation, the Branch still maintained a positive account balance. Thanks to all volunteers for their efforts in maintaining the number and quality of events while keeping a positive reserve for the Branch account.

Foundation Account [account no:808-720700-838]

CK reported that there was only one transaction fee (HK\$200) as expenditure and received HK\$1.38 bank interest.

Integrated Account [account no:848-247235-838]

CK reported that no expenses were incurred and HK\$1.00 bank interest was received.

CK reported the implementation of the following guidelines and procedures:

- Updated financial management procedure to further finetune guidelines to all Branch volunteers for more efficient and effective planning and spending of the Branch funding.
- Streamlined the reporting mechanism for Sub-committee and YMS Chairmen monthly reporting. Activity updates and activity budget/expenditures could now be updated via a centralized cloud file.

The above enhancements facilitated the Honorary Treasurer's understanding of the Branch funding situation and cashflow updates to IMechE HQs for funding allocation.

CK expressed appreciation for the audit service by the Honorary Auditors, Prof Matthew Yuen and Mr James Kwan for the financial year 2021.

There were nil comments received or raised. Mr Matthew Chan (FIMechE) proposed and Mr Stephan Pang (FIMechE) seconded with nil objections received. The Financial Report for the financial year 2021 was adopted.

#### **4. Appointment of Honorary Auditors for Financial Year 2022**

Honorary Secretary Dr Vincent Ho advised that Professor Matthew Yuen and Mr James Kwan were nominated to be the Honorary Auditors for Financial Year 2022.

Mr Peter Wong (MIMechE) proposed and Mr Edmund Leung (FIMechE) seconded with nil objections received. The nomination of the auditors for the Financial Year 2022 was adopted.

#### **4. Results of the Branch Committee Election for Session 2022-2023**

Honorary Secretary Dr Vincent Ho announced the result of the Branch Committee

Election for Session 2022-2023:

Chairman: Mr Chris Chong  
Vice Chairman: Mr Michael Lee  
Honorary Secretary: Dr Vincent Ho  
Honorary Treasurer: Mr Chun Kit Tam

**5. Incoming Branch Chairman Speech for Session 2022-2023**

The Branch Chairman Mr Chris Chong was invited to say a few words.

Chris was delighted to continue serving the Branch in Session 2022-2023 as Branch Chairman for the second term. The Branch would keep on the momentum of the pandemic. First, promote mechanical engineering to students and the public, focusing on how mechanical engineers can help to solve global challenges and how mechanical engineering aids humanity. Second, further promote IMechE to obtain more members in different grades, recruit and retain. Third, provide value-for-money services to members. Other than routine seminars and visits, value should be added by providing soft skill elements, e.g., cooperation with CUMBA. It's hopefully to provide more opportunities to members, especially young members for more exposure to the exciting development in Greater Bay Area. Finally, rejuvenate the Sub-committee and volunteer work to engage our experienced members and the younger generation to take up more responsibilities in the Branch. This would provide more opportunities for those capable and enthusiastic individuals to further grow the IMechE family in Hong Kong.

Chairman finally thanked everyone for their unfailing support of the Branch with the ultimate goal to grow IMechE locally and improve the world through engineering.

**6. Any Other Business**

Honorary Secretary Dr Vincent Ho opened the floor to invite members to see if there was any other business to be discussed in the AGM.

Mr Edmund Leung would like to thank the outgoing Committee for their service over this difficult year.

Vincent concluded that as there was no other business, he declared the AGM close at 7:30 pm.

**Appendix 1 – List of Participants:**

<b>No.</b>	<b>Surname</b>	<b>Forename</b>	<b>Membership grade</b>
1	Chan	Chi Fat	Member
2	Chan	Jenny	Affiliate
3	CHAN	Koon Ming	Fellow
4	Chan	Kwong Kiu	Member
5	CHAN	Wing Cheong Paul	Member
6	Cheng	Hoi Yan Kathy	Associate Member
7	Cheung	Ka Fu	Fellow
8	Cheung	Leung Ping Raymond	Member
9	Chiu	Ho Leung Albert	Associate Member
10	Chong	Wai Chuen Chris	Fellow
11	Chow	Lap Yan Ryan	Member
12	Chow	Wai Keung	Fellow
13	Chung	Hung Wai Clement	Fellow
14	Fang	Kei Kong	Fellow
15	Flinn	Peter	Fellow
16	Ho	Vincent	Fellow
17	Kau	Chi Ching	Associate Member
18	Ku	Chung Yee	Fellow
19	Lai	Kam Hung, Steven	Fellow
20	Lam	Man Yin Tommy	Member
21	Law	Chi Yuen	Member
22	Lee	Chung Man	Member
23	Lee	Michael Ming Bun	Fellow
24	Leung	Ka Luen	Member
25	Leung	Kwong Ho Edmund	Fellow
26	Li	Darren Yuk Hei	Member
27	Lo	Kok Keung	Fellow
28	Pang	Wai Kwong	Fellow
29	Pin	Yat Fan	Member
30	Poon	Paul	Fellow
31	Tam	Kin Sang Peter	Member
32	To	Ching Nok	Member
33	To	Yip Sum	Member
34	Tong	Ho Wai Howard	Member
35	Tsang	Wing Hay	Member
36	Wong	Chun Nang	Member
37	Wong	Hon Wing	Member
38	Woo	Brian	Associate Member

39	Yau	Ming Tak Kenneth	Associate Member
40	Yeung	Chun Wai	Member
41	Yeung	Yik Chun	Member

## **Appendix 2 – Chairman’s Report for Session 2021-2022**

The global pandemic continued in 2021, the economy in the world had been hard-hit and Hong Kong was no exception. The situation got better in the latter half of 2021 but was worsened again in early 2022. Professional engineers were trained to solve problems, with the knowledge to overcome the challenges, as well as to grow the family of IMechE under such a difficult environment.

### Membership

There was a slight drop in the overall member number in Hong Kong during the session. There was a drop in the number of Affiliate and Associate members while an increase in the number of Fellow and Members was significant. Affiliate members (mainly University students) and Associate members (mainly graduates) were difficult to reach while they study or work from home during the pandemic. The Branch had taken the initiative to reach out through activities such as company visits (e.g., EMSD, Kum Shing) which were well-received with positive results. More effective ways would be explored by the Membership Drive Sub-committee and Young Member Section (YMS) in the future to reach out to more potential members.

Special thanks to the hard work of colleagues from the HQ Membership Department in promoting membership to non-members via Route to Membership webinars, one-to-one consultations and workshops. Also, thanks to Interview Facilitators (IFs) and assessors for their time and effort in conducting Professional Review Interviews (PRI). An appreciation dinner for IFs and assessors was held in Nov 2021 in a face-to-face format to appreciate their contribution.

### Reinforcing connection with members

A new member reception was held in Oct 2021 in a face-to-face format to celebrate their achievement and welcome them to the IMechE family. The Branch introduced various Sub-committees during the event and successfully recruited new volunteers, engaging them to further contribute to IMechE.

Root for Mechanical Nite, an event to appreciate Fellow members’ support and networking opportunities, was moved to online in Apr 2022 due to social distancing restrictions. Several important engineering topics were discussed in an open way with beverages offered by the Branch.

### Development of members

There was a reduced number of professional development activities during the pandemic but now catching up while people were adapted to the new situation. Various activities had been organized such as webinars (with speakers worldwide), technical visits etc. The result was encouraging, and the Committee would strive to organise more activities in the coming session.

The Branch also actively supported events organised by sister institutions, introducing them to our members to further their professional development.

### Partnership with CUMBA

Proper training in management is crucial to develop engineers to become successful professionals. IMechE HK Branch was proud to be the first professional engineering body to be a corporate scheme partner of The Chinese University of Hong Kong MBA programme. CUMBA was a leading business school programme ranked 36 in

the world. On 7 Apr 2022, a 3-year MOU was signed with CUMBA where IMechE member could benefit from a 10% discount on the tuition fee if he/she was successfully admitted to the programme. During the MOU signing, it was agreed to have more partnerships and/or short courses to benefit our members.

#### Mentoring

More work would be done to revitalize the existing mentorship programme for both mentors and mentees to benefit from the process.

Young engineers, such as those newly elected members, expressed their concern about requesting more support. As such, a new programme to support them was under planning. More information would be released in early 2023.

#### Promotion of Mechanical Engineering and IMechE

Mechanical engineers can be successful business leaders. The Mechanical Engineering Leaders Series (MELS) aims to promote mechanical engineering to the general public, sharing experiences with developing mechanical engineers and inspiring them. Interviews were conducted with 7 successful mechanical engineers and business leaders (with 2 more planned) to distil industry ideas on the future of mechanical engineering. Interview reports and videos had been published on the Branch website, social media (Facebook and LinkedIn), and YouTube.

#### Branch Project Award

The Project Award was launched in 2014 to recognize project works including research and technical studies with significant contributions and advancement of mechanical practices in Hong Kong. Presentations were held in Aug 2021 in a face-to-face format. Senior managers of winners (HKPC, Hip Hing and Town Gas) attended the ceremony. The winners presented their projects in a hybrid mode to the audience. The report of the event was published in newspapers and/or companies' internal reports.

#### Speak Out for Engineering Presentation Competition (SOFE)

SOFE was held in Nov 2021. It was a competition for young engineers, designed to help develop their visual and verbal communication explaining technical mechanical engineering-related subjects.

#### Greater China Design Competition (GCDC)

It was the 10<sup>th</sup> anniversary of GCDC which had become a signature event of the Branch. It was a good platform for University students in Greater Bay Area to share their ideas, and design solutions to real case problems.

#### Co-operation with others

The Branch had actively engaged in various activities together with Universities, Government departments and peer institutions as co-organisers or supporting organisations. Chairman also participated in annual dinners/receptions organized by different parties to maintain working relationships with them. The Branch submitted suggestions for air quality 2040 improvement consultation by Environment Bureau.

#### IMechE 175<sup>th</sup> Anniversary

2022 was an exciting year for IMechE to celebrate its 175<sup>th</sup> anniversary. The



anniversary would be an opportunity to celebrate the achievement of IMechE and the contributions of mechanical engineers in society as well as inspire future generations of engineers. The celebratory events would focus on how mechanical engineers can help to solve the global challenge we face today, climate change, education, infection control and transport. More events would be held in Hong Kong for the rest of the year.

I would like to take the opportunity to express his heartfelt gratitude to thanks Northeast Asia Region (NEAR) Committee, all Past Chairmen, Branch committee, Sub-committees, YMS, and helpers who had asserted their effort and tremendous support in making the activities successful. He also appealed for continued kind and dedicated support to members.