

CAMPING BOOKING FORM

Whittlebury Park Campsite, Whittlebury, Towcester
Northampton, NN12 8QH

TEAM DETAILS - PLEASE APPOINT ONE PERSON AS THE MAIN POINT OF CONTACT

Surname	Title (Mr, Mrs, Miss, Dr, etc.)
First Name	Preferred Name
University Name	
Team Name	Class
Car/Team No.	
Billing Address	
Postcode	
COUNTRY	Mobile
Email address	
Do you have any special requirements? (access, etc)	

BOOKING DETAILS

TOTAL NUMBER CAMPING (must be completed)					
Weight of team vehicle (if requiring access to campsite for unloading)					
ARRIVAL DATE <i>(Please circle)</i>	Tues 18 July (from 12:00 midday)	Weds 19 July	Thurs 20 July	Fri 21 July	Sat 22 July
APPROX. ARRIVAL TIME <i>(24-hour clock)</i>					
DEPARTURE DATE <i>(Please circle)</i>		Fri 21 July	Sat 22 July	Sun 23 July	Mon 24 July
	Net (exc. VAT)	Gross (inc. VAT)	Qty	No. of nights	Total (inc. VAT)
Compulsory 16amp electric hook-up 1 electric hook up must be purchased. You can add extra if required.	£30.00 per night	£36 per night	1		
Additional 16amp electric hook-ups*	£35.00 per night	£42.00 per night			
6m x 6m camping pitch <i>1 pitch is suitable for up to 6 campers.</i>	£55.00 per night	£66.00 per night			
6-berth tent (bedding and furnishing not included)	£225.00	£270.00		FLAT FEE PER TENT	
8-berth tent (bedding and furnishing not included)	£250.00	£300.00		FLAT FEE PER TENT	
TOTAL (inc. VAT)					

PAYMENT DETAILS Campsite bookings will only be confirmed on receipt of full payment. By paying for your booking you are accepting and agreeing to the terms and conditions detailed overleaf.

☐ **Credit Card** Please note we cannot accept Diners Club or Maestro
We will contact you on the details provided below to arrange payment.
Contact name Telephone
Email address I would like a receipt ☐

☐ **Invoice** Invoices are payable on receipt and no alterations to these terms will be accepted.
Purchase order number (Please add PO Number and PO Documentation for Finance purposes)

☐ **BACS** Please **contact us** for payment information

HOW TO BOOK

Email completed booking form to:
eventenquiries@imeche.org

Only one booking form required per team.

Please appoint one person as the main point of contact and include their details under 'Team details'. **They will receive all the Formula Student Campsite information.**

CONTACT US

For event enquiries please call
+44 (0)20 7973 1251 or email
eventenquiries@imeche.org

The Institution of Mechanical Engineers is a registered charity (no 206882)

VAT No GB299930493

CANCELLATION

Cancellations must be received at least 30 days prior to the event, by telephone **+44 (0)20 7973 1251** or email **eventenquiries@imeche.org** to be eligible for a refund. Even if you have requested to pay by invoice and have yet to pay this, you must still cancel within this timeframe to avoid being liable for the full fee. Cancellations receive 30 days or more prior to event will incur a £25 + VAT cancellation fee. Cancellations received within 30 days of the event will incur the full cost of the booking.

The Institution reserves the right to cancel any event. In this case, the full fee will be refunded unless a mutually convenient transfer can be arranged. In the event that the Institution postpones an event for any reason and the delegate is unable or unwilling to attend on the rescheduled date, they will receive a full refund of the fee paid.

Payment of your campsite booking and associated services e.g. tent hire, electric supply will be deemed acceptance and agreement to the following terms and conditions.

Access

The campsite is open 24 hours from 12:00 Tuesday 18 July until 12:00 Monday 24 July. Access to Silverstone Race Circuit will be available via the circuit 'Gate 5' from Wednesday 19 July (check event timetable nearer the time for confirmation of access time). From Wednesday, Gate 5 will open each day according to the event timetable and will close each night at 00:00 (midnight). After this time, you will need to access the campsite by road.

Arrival / Departure

Please check-in at Reception located at the entrance to the campsite on arrival to be directed to your allocated pitch(es).

Pitches are available from 12:00 on Tuesday 18 July 2023. You are required to vacate your pitch by 12:00 midday on Monday 24 July 2023. No camping is permitted outside of these times.

Barbecues

Charcoal barbecues are permitted and may be lit provided they are raised off the ground and are in a suitable container. Open fires are strictly prohibited and no wood burning is permitted. Please be considerate of the smoke and fumes you create and be conscious that they do not intrude upon other site users. In times of very dry weather when the fire risk is high, the use of barbecues may be restricted by the campsite operators.

Catering

There is an onsite catering unit operating from the evening of Wednesday 19 July until the morning of Monday 24 July where you can purchase a range of street food offerings including breakfast items, burgers, noodles, fish and chips along with a fully licensed bar.

Conduct

Please note that when you are attending Formula Student you are representing your university. This includes your stay on the campsite. Much effort has gone into arranging the facilities on your behalf, you are expected to behave well, respect the venue, facilities, its owners and any other users of the venue. Please keep the venue clear of all litter and waste and give consideration to noise levels.

Data Protection

Information provided by you on this form will be processed by the Institution and its associated organisations for the purpose of organising your attendance at this event.

For full terms and conditions please visit our website events.imeche.org/faqs

Fires

Open fires are not allowed on-site.

Gazebos

Gazebos are permitted provided they can be accommodated at your allocated pitch and are erected safely and securely. In the event of high winds you may be asked to dismantle your gazebo regardless of the size or quality. We strongly recommend that you do not bring low quality gazebos as these blow over, even in light winds. Erecting gazebos is done so at the owners risk; any damage caused by them is the sole responsibility of the gazebo's owner.

Generators

All campsite bookings this year will include an electric hook-up, one per university. Own (Diesel) generators are only allowed if approved by the campsite management. Where generators are allowed, please abide by the times we allow these to run – 07:00 to 23:00. No petrol generators will be allowed.

Liability

We must remind you that no responsibility can be accepted by the campsite operators or the Institution of Mechanical Engineers for loss or damage to any vehicles, property or contents therein, howsoever caused.

Medical

First Aiders will be available on the campsite during the following times:

Tue 18/7	12:00 – 07:00
Wed 19/7	17:30 – 07:00
Thur 20/7	17:30 – 07:00
Fri 21/7	17:30 – 07:00
Sat 22/7	17:30 – 07:00
Sun 23/7	17:30 – Mon 24/7 12:00

If you need medical attention outside of these hours, please make your way to the circuit for anything non-urgent. For anything urgent, please dial 999 and alert the campsite staff at the entrance. A member of staff will be at the Reception at the main campsite entrance 24 hours a day from 12:00 midday Tuesday 18 July until 12:00 midday Monday 24 July.

Noise

No loud noise is permitted after 23:00. Please keep noise at a level which will not disturb other site users, between 23:00 and 08:00.

Pitches

Please note that due to fire regulations you must pitch within your allocated zone. You will be asked to re-pitch if this rule is not adhered to. There are clearly marked fire lanes in the campsite. Please DO NOT pitch your tent within these lanes and keep them clear of all your belongings. Fire lanes are required to allow emergency vehicles to reach tents and vehicles in the event of an emergency. Anything obstructing the fire lanes may be removed, even if you are not present.

Tent Hire

When hiring a tent you are responsible for looking after it. You will be issued with a separate set of T&Cs when hiring a tent which we require you to sign and return to us ahead of your stay. Any damage to the tent may result in additional charges. On the day you vacate the campsite you need to empty your hired tent of any rubbish and personal belongings. If you are concerned about any potential damage or soiling during your stay or prior to departure, please alert the campsite operators immediately.

Vehicles

Vehicle access to the campsite is permitted for unloading/loading only. Vehicles must be parked in the designated car park adjacent to the campsite once unloading is complete.

Weather

Please bring appropriate clothing, footwear and camping equipment for a campsite in the UK. Inclement weather in July is less frequent but not uncommon.

Working on your vehicle

No engineering works are permitted to be carried out on the campsite. Your Formula Student car and any component parts must not be brought to the campsite. Any team found to be in breach of this regulation will be reported to the competition organisers and immediately expelled from the campsite.